

# **BARKLEY REGIONAL AIRPORT AUTHORITY**

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS ON MARCH 14, 2023**

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### **I. Call to Order and Roll Call**

At 3:30pm on March 14, 2023, a special meeting of the Board of Directors of the Barkley Regional Airport Authority was called to order by Jay Matheny, Board Chair. The meeting was a special called meeting within the meaning of KRS 61.823 and written notice of the meeting was provided in accordance with that same statute. Additionally, as permitted by KRS 61.826 and as set forth on the agenda and notice of the meeting, the meeting was conducted through video teleconference technology with all attendees appearing remotely. Two or more members of the Board did not attend the meeting from the same physical location. A quorum was present throughout the meeting.

Directors in Attendance (all via Zoom): Jay Matheny, Board Chair; Emily Roark, Vice-Chair; John Durbin, Treasurer; Jason Crockett, Secretary; George Cumbee; Dann Patterson; and Marshall Davis.

Directors Absent: Jonas Neihoff; Ashley Johnson; and Jeff James

Others in Attendance (all via Zoom): Executive Director, Dennis Rouleau; Carol Creason; David Riley; Mike Reiter (CMT); Destin Nygard (Alliance Architects); and various members of the local media

### **II. Pledge of Allegiance**

The Board dispensed with the recitation of the Pledge as a result of time constraints and anticipated length of the agenda.

### **III. New Business**

#### **a. Approval of an M.P. Lawson New Terminal Change Orders #7, 8, 20, 21, 23, 27, 28, and 29.**

This item was presented by the Executive Director and Destin Nygard of Alliance Architects. This item concerns a number of smaller change orders and, as a result, was required to be approved as a batch and in an omnibus motion. Mr. Nygard described and reviewed each of these change orders, the reasons for the requested changes, and the proposed costs of each.

Having received the presentation of this item, Director Crockett moved to approve M.P. Lawson New Terminal Change Orders #7, 8, 20, 21, 23, 27, 28, and 29 in the not to exceed amount of \$44,419.59. That motion was seconded by Director Durbin. The motion passed by unanimous voice acclamation without position.

**b. Approval of a CMT Task Order #FY2023-04 for the design of the Airport Perimeter Road Extension.**

This item was presented by the Executive Director and Mike Reiter of CMT. This is the task order for the design work for extending the airport perimeter road. This road must be extended and lengthened in order to reach the new terminal. The extension will allow fuel trucks and other equipment to stay off the runway and is a safety improvement. Funding for this item is not currently in place but is expected to be covered by the new infrastructure law and as part of a BIL grant, which is expected to be received in April or May. The Airport anticipates receiving approximately \$1 million per year over the next five years in BIL grants. The Airport's share of the cost on this item will be ten (10) percent. The anticipated construction cost on the road extension is approximately \$2.2 to \$2.5 million. Therefore, the cost of this design work, which is approximately \$250,000, is simply a "prepayment" of the Airport anticipated portion of the total project. CMT's estimated cost came in five (5) percent under the review performed by the independent fee estimator, which was required by FAA regulations.

Having received the presentation of this item, Director Roark moved to approve CMT Task Order #FY2023-04 for the design of the Airport Perimeter Road Extension. That motion was seconded by Director Davis. The motion passed by unanimous voice acclamation without position.

**c. Approval of CMT Task Order #FY2023-05 for the design of the Runway 5/23 Rehabilitate Phase 2 project.**

This item was presented by the Executive Director and Mike Reiter of CMT. This is the task order for the design work on rehabilitation of Runway 5/23. Mr. Reiter described the scope of this proposed work once the design work is completed. He presented various diagrams and maps showing the work anticipated to be completed on this rehabilitation project. In order to qualify for certain grants and other government entitlements, this design work must be completed before the awards can be granted. Like the prior item present, this work will also result in safety improvements on the runway. It has been almost 20 years since the last runway overlay and is beginning to show cracking and wear. This design work will help move the Airport toward substantial improvements and upgrades to the runway, including all airfield lighting and electrical systems, all of which will make the Airport more attractive to additional airlines. Matching funds for the Airport's

portion of this item will come from the Commonwealth of Kentucky's grants and funding to the Airport, the total amount of which is \$5.3 million.

Having received the presentation of this item, Director Roark moved to approve CMT Task Order #FY2023-05 for the design of the Runway 5/23 Rehabilitation Phase 2 Project. The motion was seconded by Director Crockett. The motion passed by unanimous voice acclamation without position.

**d. Approval of an M.P. Lawson New Terminal Change Order #26 for video wall.**

This item was presented by the Executive Director and Destin Nygard of Alliance Architects. In prior planning for installation of the video wall, the Board elected to install LCD, rather than LED, screens. Alliance Architect completed an engineers' estimate, which estimated that the total cost of this project (reworking the interior wall and purchasing the video wall) would be approximately \$126,000. Alliance then went to the general contractor on the new terminal, M.P. Lawson, and asked for M.P. Lawson to provide an estimate and this proposed change order. M.P. Lawson did so, and the proposed change order is \$147,858.00, including \$25,000 for an architectural allowance, which the Executive Director believes can be reduced. To further attempt to reduce costs, the decision was made to move from a recessed video wall to a flat wall. The recessed wall would have caused potential heating issues and required more reconfiguration. Using a flat wall will be simpler but will require reinforcement and strengthening to accommodate the screens, hardware, electrical issues, and data wires. Any additional work on this wall is complicated by the baggage carousel, which is already in place, and must be worked around.

The Board was presented with two options on how to proceed. The first option was to have M.P. Lawson only do the framework/restructuring work to the wall that will host the video wall. Under this option, M.P. Lawson will not supply the actual electronic components for the video wall. The second option was to proceed with the change order and have M.P. Lawson perform all of the work and supply the electronic equipment, which would cost a total of approximately \$148,000. The first option (framework/restructuring only) could be completed for approximately \$33,325. Then the video monitors and equipment could be separately bid. The Board was informed that doing so creates an estimated saving of approximately \$28,000.

Having received this information, Director Crockett moved to approve M.P. Lawson to proceed under "option one" (framework/restructuring only) for a not to exceed amount of \$33,325. As part of the same motion, Director Crockett moved for the Airport to solicit bids for the electronic components for the actual video

wall. This motion was seconded by Durbin. The motion passed by unanimous voice acclamation without opposition.

**IV. Executive Session (if needed).**

No executive session was held.

**V. Adjourn (no later than 5:30 p.m.)**

Following the conclusion of the business set forth on the agenda of this special called meeting, Director Patterson moved to adjourn. That motion was seconded by Director Roark. The motion passed by unanimous voice acclamation without opposition, and the meeting was adjourned at 4:43pm.

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Jackie (Jay) M. Matheny  
Board Chair

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Jason Crockett  
Board Secretary