

BARKLEY REGIONAL AIRPORT AUTHORITY
 MINUTES OF THE REGULAR MEETING OF THE AIRPORT BOARD
 OF DIRECTORS ON FEBRUARY 27, 2023

I. Call to Order and Roll Call

At 3:30pm on February 27, 2023, the regular monthly meeting of the Board of Directors of the Barkley Regional Airport Authority was called to order by Emily Roark, Board Vice-Chair. This meeting was held in person at Midwest Aviation after being properly advertised and noticed. A quorum of Directors was present throughout the meeting, either in person or via Zoom.

Directors in Attendance: Jay Matheny, Board Chair; Emily Roark, Vice-Chair; John Durbin, Treasurer; Jason Crockett, Secretary; George Cumbee; Jonas Neihoff; Dann Patterson, Ashley Johnson (via Zoom); and Marshall Davis.

Directors Absent: Jeff James

Others in Attendance: Executive Director, Dennis Rouleau; Carol Creason; Haylie Hobbs; David Riley, Board Attorney; Casey Jones (CHA) (via Zoom); Destin Nygard (Alliance Architects) (in person); and various members of the local media.

II. Pledge of Allegiance

III. Confirm Committee Assignments

The following committee assignments for calendar year 2023 were assigned and confirmed:

BRAA Committee Assignments for CY 2023			
	Finance	HR	Gov and Nominating
Crockett			x
Cumbee		x	x
Davis	x		
Durbin	Chair		
James		x	
Johnson	x		
Matheny	x	Chair	
Neihoff	x		x
Patterson			Chair
Roark		x	

IV. Approval of Board Minutes

a. BRAA Regular Board Meeting Minutes 01/23/2023

Corrections to minutes of 01/23/2023 – The title of the minutes should be updated to “Minutes of the Regular Meeting of the Airport Board of Directors on January 23, 2023,” from “Minutes of the Special Meeting of the Airport Board of Directors on January 2, 2023.” Subject to those revisions, Director Davis moved to accept and approve the minutes. That motion was seconded by Director Durbin. Following the second, Director Cumbee brought a discussion regarding the proposed new terminal artwork by Mr. Russel Bash, which was discussed at the last meeting. Director Cumbee was concerned that no formal vote has been taken on the matter, and he is not in favor of Mr. Bash’s proposed change. Following those comments, the approval of the minutes was called for a vote, and the motion approving the minutes, subject to the foregoing changes, carried by unanimous voice acclamation without opposition.

V. Approval of January 2023 financial and statistical reports

The report on this item was given by Treasurer and Director Durbin and the Executive Director. Following the direction and discussion by Director Durbin and the Executive Director, the Board reviewed a number of financial and statistical reports. Consistent with prior months, the Board reviewed pending accounts receivable and FAA reimbursements. The Board also reviewed a number of airport statistics, like passenger counts, parking lot review, car rentals, air traffic counts, fuel sales, and other such measures.

Having received these reports, reviewed these statistics, and following a general discussion of the same, Director Crockett moved to accept, receive, and approve these reports. That motion was seconded by Director Roark and carried by unanimous voice acclamation without opposition.

VI. New Business

a. Approval of a Change Order for the New Terminal Package #1 Site Development Contract with Jim Smith Contracting Company, LLC for a not to exceed amount of \$0.00

This item was presented by Casey Jones of CHA. This change order deals with the adjustment of quantities for existing pay items to accommodate field conditions and additional of new pay items for Extra Work. Because these items offset, the total cost of this change order is a not to exceed amount of \$0.00.

Following presentation of this item, Director Cumbee moved to approve Change Order for the New Terminal Package #1 Site Development Contract with Jim Smith Contracting Company, LLC for a not to exceed amount of \$0.00. That motion was seconded by Director Davis. The motion carried by unanimous voice acclamation without opposition.

b. Approval of a Change Order for the New Terminal Package #2 Airside Development Contract with Jim Smith Contracting Company, LLC for a not to exceed amount of \$0.00.

This item was presented by Casey Jones of CHA. This change order deals with the adjustment of quantities for existing pay items to accommodate field conditions and additional of new pay items for Extra Work. Because these items offset, the total cost of this change order is a not to exceed amount of \$0.00.

Following presentation of this item, Director Durbin moved to approve Change Order for the New Terminal Package #2 Airside Development Contract with Jim Smith Contracting Company, LLC for a not to exceed amount of \$0.00. That motion was seconded by Director Roark. The motion carried by unanimous voice acclamation without opposition.

VII. Executive Session.

An executive session was necessary under KRS 61.810(1)(g). Director Davis moved to enter executive session under this provision. That motion was seconded by Director Neihoff and passed by unanimous voice acclamation without opposition. Executive session was entered at 4:02pm.

At the conclusion of the executive session, Director Roark moved to exit executive session. That motion was seconded by Director Patterson and passed by unanimous voice acclamation without opposition. The Board exited executive session at 5:29pm.


No action was taken in executive session.

VIII. Adjourn (no later than 5:30 p.m.)

Having concluded the Board's regular business, Director Cumbee made a motion to adjourn the meeting. That motion was seconded by Director Durbin, and the motion carried by unanimous voice acclamation without opposition. The meeting was adjourned at 5:30pm.

X 

Jackie (Jay) M. Matheny
Board Chair

X 

Jason Crockett
Board Secretary

