

**Barkley Regional Airport Authority**  
**Special Airport Board Meeting**  
**Meeting Minutes**  
**April 5, 2020**

1. Chairman Bray called meeting to order at 3: 32
2. Roll Call- George Bray, Jay Matheny, John Durbin, Randy Fox, Ashley Johnson, Dan Patterson, Emily Roark, Dennis Rouleau (all by zoom); Emerson Goodwin on phone.
3. Pledge of Allegiance lead by Executive Director, Dennis Rouleau.
4. Approval of BRAA February Regular Board Meeting Minutes- - Dennis Rouleau points out typo; motion to approve by Matheny; Patterson seconds that motion. All in favor, none opposed.
5. Approval of February BRAA Financials- Bray end of February financial do not accurately reflect what is going on (referring to the financial impact of Covid-19 Pandemic). Everything has changed since that time. Bray suggests approve the financials as they are and get into the current state of affairs- John Durbin moved to approve financials as they are, Emily Roark seconds all in favor none opposed.
6. BRAA Statistics - passengers on and off – all prior to Covid-19 Pandemic, slightly up from 2018-19; Gas sales were up that previous years ; Jet Sales up a little; car rentals flat.

Covid-19- only a hand full a people flying – 2 people flying out today; 3 people in the lot today; rental cars down considerable, industry down around 90%, SkyWest expected to go to one flight a day; SkyWest has proposed to do this as early as April 1 haven't done this yet. Combine EAS for both flights into one and say they will commit to keeping all people employed; SkyWest needs community support for this initiative to be successfully considered by the DOT; Dennis ask them to buy as much fuel here as possible; ask to depart at 6:30 am and return at 8pm.

Rent a Car companies are asking for a waiver of minimum guarantee.

Actions taken- haven't filled two vacancies at the airport; no over time, airfield runway/taxiway lights shut down unless absolutely necessary, all non-essential

purchasing suspended, canceled FAA conference, installing utility meter, computer network purchases on hold, Covid-19 related purchases and cleaning efforts, Board meeting / Zoom, marketing efforts suspended, monitor thermostats, FAA tech guy working from home, FAA pushing back airfield inspections, wiping down tower stair well, TSA reduction in staffing one male and female and rotating staffing, close off certain sections of the Terminal.

7. Bray- current state of affairs gives us all cause for concern we operating at a deficit and the city and county fund it for us. Alan Kleet past finance chairman and John Durbin is our current finance chairman working on projections. Alan Kleet's report- the city and county cover the airport's \$350K gap in expenses. It has been that way for the 10 years Alan's been involved. This current fiscal year ending June 20 we are behind on capital improvement. There will be a \$161,000 deficient in 4<sup>th</sup> quarter so we will run out of cash in middle of May. Airport has \$100,000 line of credit the need to borrow money will carry us through the end of the fiscal year. The next year could leave us with a deficient of \$500,000. In conclusion we will be asking the city and county for double the number of subsidies.

Resolution approving that CSFB increase the revolving Line of Credit from \$100,000 to \$300,000 on the loan ending #2400 and George Bray can sign and execute all loan documents.

All in favor, none opposed.

Midwest Aviation rent release- - resolution to approve a rent rebate of \$3,975.00 per month to Midwest Aviation Services Inc. (the FBO) provided the rent is paid in full. Rebate effective beginning April 1, 2020 until June 30<sup>th</sup>, 2020. Fox made motion. Emily seconded. All in favor, none opposed.

8. New Terminal – estimate is for a 35M project ; FAA would cover 25M ; State gave us 5M; potentially short fall doing the work this year picks up half a million; call this week to try to bring the project in to as close as possible to \$30 M. FAA said a lot of medium and large airports are slowing down projects that frees you up to potential get the financial resources to move forward at a lower cost.

Motion to Adjourn Jay; Dan second- all in favor; none opposed